

**Minutes of Hardings Row Liaison Group held on Wednesday 23<sup>rd</sup> February 2011 at 7.00 pm at Iver Parish Council Office, 63, Chequers Orchard, Iver**

**Present:** Mrs Leech (chaired the meeting), Mrs Roberts, Mrs Gibson, Mrs Hockley, Mr Ross, Vicky Trustian (Groundwork Trust) and Sue Moffat (Clerk).

- 1 Election of chairman and vice chairman for the ensuing year – Resolved that Mrs Hockley will be Chairman and Mrs Leech will be Vice-Chairman.
- 2 Apologies for absence – Apologies were received from Stewart Pomeroy.

**7.10pm Mrs Gibson left the meeting.**

- 3 The terms of reference were noted.

4

**Friends of Nature Reserve Liaison Group (advisory) under Amenities Committee**

Meet twice a year –

- March to review achievements over the last year and to set targets for the coming financial year
- Sept/Oct to review progress half way through the year.

**Membership**

At least 2 members of the Amenities Committee  
2 members of the Friends of the Nature Reserve  
2 members of Colne Valley Groundwork Trust

**Terms of Reference**

To administer the day to day management of the Nature Reserve and to work with the Friends of the Nature Reserve and Colne Valley Groundwork Trust and the Clerk to achieve the management plan objectives.

To review the Management Plan and Risk Assessments  
To make recommendations to the Amenities Committee.

- 5 **To note** that the Big Lottery Grant of £4000 for Harding Row Water and Wild life project has now been received. David Graham from Colne Valley Groundwork Trust is the Project Manager and has visited the site with the Clerk and Head Groundsman. He is now in the process of updating the quotes. All publicity on this project must include the Big Lottery insignia. David is organising an 'Activity Day' on 20<sup>th</sup> March.
- 6 **To review** the Management Plan (appended) and make recommendations to the Amenities Committee:-
  - (a) Mrs Leech provided a species list for the site and Mr Ross and Mrs Hockley agreed to provide a database of this and update it.
  - (b) Vicky Trustian will find out if there are Risk Assessments available for the site.
  - (c) Vicky Trustian will check with David Graham regards the Activity Day on 20<sup>th</sup> March and organise if necessary.
  - (d) Review the Management Plan once the results of the Water Survey has been carried out.
  - (e) To publicise the Big Lottery Grant whenever possible by using the Big Lottery insignia on material.
  - (f) Find out who owns the piece of woodland outside the parish council's boundary.
  - (g) Mr Ross will look out for Japanese knotweed growing on site and take necessary action.
  - (h) The Clerk will check who repairs the fence by the grazing field.

Date of next meeting – 6pm Monday 5<sup>th</sup> October 2011 at Harding Row