

IVER PARISH COUNCIL

Mrs S Moffat, Clerk to the Council, 63 Chequers Orchard, Iver, Bucks SL0 9NJ Telephone 01753 655331

MINUTES of Iver Recreation Ground Project (Sub Committee of Amenities Committee) meeting held on Thursday 16th June 2011 at 11 am

In attendance: Sue Moffat Clerk), Steve Lewis and Keith Mounteney of Delaford Colts

Present- Mr Oxley (Chaired the meeting), Dr Matthews, Mr Woolley, Ms Bridgen and Mrs Meere.

PART I

- 1. To accept apologies for absence** –Mrs Leech, Mr Hatley and Mr Potter.
- 2. Disclosure of Interest in items on the agenda** – None.
- 3. Resolved to sign the minutes of the previous meeting held on 4th May, 2011.**
- 4. Report from Clerk** – The Clerk gave a brief summary of events to date. Iver Parish Council has accepted the grant offer from the Football Foundation. The application to the Public Works Loan Board (PWLB) has been made and BALC has now passed this on to PWLB so should receive notification in the next few weeks. Tenders for the construction work were returned by 10th June 2011 and were opened in the presence of Mr Oxley, Mrs Leech and the Clerk on 13th June, 2011. Wilby and Burnett, the Project Managers, are dealing with the tenders. Hopefully the PWLB, Football Foundation grant and the tender to construct the pavilion will all be in place ready for approval at the next Council meeting in July. Once this has been resolved, the Clerk will instruct the Council's solicitor, SA Law, to commence proceeding with the Football Foundation regards the first charge over the premises.
- 5. Resolved** to set up a Steering Group to monitor Delaford Colts FC Development Plan and partnership agreement. It was agreed that Mrs Leech, Dr Matthews from the Parish Council, Mr Lewis, Mr Mounteney from Delaford Colts FC and the Clerk will be the members of this Steering Group.
- 6. Resolved to form** a partnership agreement with Delaford Colts FC. It was agreed that Mr Oxley, Mrs Leech, Dr Matthews and the Clerk would produce a draft agreement to be considered at the first meeting of the Steering Group. The following issues were highlighted for consideration when drawing up the agreement:- charges, costs, cleaning, furniture, rubbish removal, clearly defined key holders to check lights and water are turned off and pavilion is secured when leaving the premises, defined responsibility within the kitchen area, check with Environmental Health the issues regarding serving cooked food on the premises.
- 7. Press Release** – No items to be circulated to the press.

Meeting closed at 12.02 p.m.

Date of Next Meeting if required – 14th July 2011 at 11 am .