IVER PARISH COUNCIL
AMENITIES COMMITTEE

A Meeting of the Amenities Committee was held on Monday 29th June 2009, commenced at 9.30 pm at Iver Village Hall (Coppins Room).

MINUTES

Present:- Mrs Leech (chaired the meeting), Mr Lidgate, Mrs Mowat, , Mr Adlam, Mr Wilson, Mr Clark

In Attendance:- Mrs Collins (Clerk)

27 **Apologies for absence were received from** Mrs Roberts and Mrs Watkins

28 **Disclosure of interest in items on the agenda** – there were none.

29 **RESOLVED** to sign the Minutes of the previous meeting – 13th May 2009.

30 Resolved to receive details of the money so far earmarked for this project from Council's reserves but to note that this is the majority of the Council's reserves as follows:

Professional Fees for Iver Rec New Pavilion Below is a list of money spent so far out of the £100,000 set aside in 2006/2007 for the new pavilion. So there is £87,555 left. The total reserves of the Council at end of March 2009 were £155,693. Spending this £87,555 would leave the Council with reserves at the end of the year of £61,280 (taking into account budgeted use of reserves). Good practice is for Council reserves to be about half of precept meaning that the Council should have reserves of about £176,000.

Paid	Details	Net (£)
05/10/06	Groundwork Thames Valley Ltd – preparation of report on funding opportunities	350.00
17/10/06	South Bucks District Council – planning application fees	1,060.00
24/11/06	Shorne Tilbey Associates - fees for initial drawings for new pavilion and outline pp	3,000.00
21/12/06	Groundwork Thames Valley Ltd - fees for Big Lottery Application	3,370.00
20/03/07	Shorne Tilbey Associates – fees for detailed drawings for planning application	2,000.00
23/03/07	Groundwork Thames Valley Ltd – part payment for fees for FA funding application	2,665.00
	Grand Total	**£12,445.00**

31 **Funding for improved drainage at Iver Recreation Ground –** resolved to include improved drainage for the ground in the project to building a new pavilion. Resolved to approve spending approx. £900 on an agronomist report that will detail the specification of works required to improve the drainage and approximate costs in order to include this with funding application to the FA. Mr Clark will arrange for the report to be carried out by a company that the FA has used previously and it was agreed not to obtain 3 quotes for the provision of this specialist report. It was noted that once the specification is received then quotes or tenders would be sought for the work to be carried out but only if the FA funding for it is secured.

32 **Funding for Stage 1 of the new Pavilion Project –** Report from Cllr Clark as follows - The Football Foundation have a list of approved Architects who are aware of all of the latest requirements and which are best at which type of project. Following discussions with an officer from the Foundation on services and prices, proposals have been received from architects Wilby and Burnett. Their involvement in the Project will be only on Stage 1 to begin with.

Stage 1. Up to approval, creating a specification and quantity survey to allow tendering for the build and subsequent work; cost £12,250 (approximately as it is 7.5% of the build cost and the build cost is not known accurately as yet).
Stage 2. Detailed drawings and plans; cost £15,000 (approx)
Stage 3. Engagement to manage the build; cost £10,250 (approx)

Resolved to approve funding £12,250 for Stage 1 of the project and to waive financial regulations as this is a specialist service where it is best to have a company who have carried out almost identical projects elsewhere and been found to be reliable. However, it was felt that the same company should carry out the whole project to completion if the FA funding is secured and that the Council should not have to tender for the rest of the works either so long as they are happy with the Stage 1 work by this company.

It was also **resolved** that the company should not get any more than the initial £12,250 (approx) if the FA funding is not secured.

Date of Next meeting – 22nd July 2009

Meeting ended at 10 pm

Signed CHAIRMAN …… Date ……..