

IVER PARISH COUNCIL

Minutes of the Annual Parish Council Meeting 11th May 2009 held at Iver Heath Village Hall at 7.30 pm

Present:-

Mr Wilson (chairman)	Mrs Gibson	Mr D Adlam
Mr W Lidgate	Mrs P Leech	Mr A Oxley
Mrs Watkins	Mrs P Roberts	Mr D Clark
Mrs S Lidgate	Mr R Gidar	Mrs Mowat

In Attendance:- Mrs G Collins (Clerk)

- 1 Election of Chairman** for ensuing year – Resolved to elect Mr Julian Wilson as chairman for the ensuing Council year. Proposed by Mrs Lidgate and seconded by Mr Clark. All in favour.
- 2 Declaration of Acceptance of Office** was read and signed by Mr Wilson.
- 3 PUBLIC PARTICIPATION** –. Mr Beeston of Warrenfield commented about speeding cars in Church Road and Bangors Road North and asked if a TSID (temporary speed indicator device) could be places on Church Road near the Crooked Billet roundabout and on Bangors Road just north of the Black Horse. He also said that 2 bus shelters need replacing in Iver Heath (Church Road and Bangors Road North) as they are old metal ones. Litter on St Margaret’s pathway and the junior school roadway is very bad. The chairman said that the Parish Council were purchasing 2 new TSIDs and he would see if the suggested sites could be used. Mr Lidgate said that he would follow up on the litter picking with South Bucks as the District Councillor. Mr Wood and Mrs Matthews of Richings Park asked what the Parish Council’s response was to the SBDC Core Strategy document consultation. The chairman read the minutes of the meeting held to resolve the response. Mrs Matthews said that Richings Park Residents Association had been offered a meeting by South Bucks District Council regarding the traffic figures that were used in the Core Strategy document and perhaps the Parish Council would like to send a representative. The chairman thanked her and said that he was sure someone would like to go along and to let the Clerk know the date of the meeting. Mrs Gibson reported that she and the Neighbourhood Watch co-ordinator for Swallow Street had distributed a questionnaire to residents in Swallow Street regarding speeding traffic and she was requesting police enforcement in the road as well as assistance from the County Council highways department and also would like to see if the TSID could be used. The chairman referred the matter to the next meeting of the Highways and Partnerships Committee of the Parish Council. Sammy and Danny from Iver Golf Club then reported that they were trying to raise the land on Iver Golf Course in order to provide for a long term sustainable facility that could incorporate other sports and a training academy for golf and for groundsmen. Mr Oxley said that the land raising would be a matter for the County Council and the Parish Council could comment on this formally when a planning application was received.
- 4 Apologies were accepted from:** Mr Bradford, Mrs Vigor-Hedderly and Thames Valley Police. The clerk was asked to write to the Chief Constable with a copy to the Chief Executive of South Bucks District Council saying that the police are not working in partnership with the Parish Council. It was felt that this area needs its own Superintendent rather than sharing one with Chiltern.
- 5 RESOLVED to confirm and sign the Minutes** of the Parish Council meeting held 6th April 2009 (with the addition of apologies from Mrs Mowat) and the special meeting to make comment on the Core Strategy held on 23rd April 2009.
- 6 Election of Vice Chairman** for ensuing year. Resolved to elect Mrs Watkins. Proposed by Mrs Leech and seconded by Mrs Roberts. All in favour.
- 7 Reminder regarding completion of Register of Financial and other interests** by all Councillors to be updated as required. Noted.
- 8 Resolved to put the following item on the next SBALC agenda** to see what other parishes feel about giving all Councillors and the chairman an allowance under The Local Authorities (Members’ Allowances)(England) Regulations 2003 – the fee would be set by the Parish Remuneration Panel (see attached paper). It was noted that for Iver the fee would be £300 for members and £600 for the chairman of the Council.
- 9 Resolved to fix the amount of the Chairman’s allowance** in pursuance of section 15(5) of the Local Government Act 1972 at £750 rather than the budgeted £600 so as to allow for a Parish tour on a Saturday in September or early October. Additional £150 to come from contingency.
- 10 Resolved to agree the Committee Structure and delegated powers** including membership as appended

to the agenda with a change to the planning committee membership so that it has 6 members plus the chairman and vice chairman of Council to bring it in line with other Committees. Also to change day of meeting for planning to Tuesday at 6.30 pm being mindful of clashes with SBDC full Council meetings.

- 11 Resolved to appoint Members to serve on the under mentioned Committees as follows – 6 members on each committee plus the chairman and vice chairman of Council. (NB Chair and Vice Chair of Council are ex-officio members of all committees, sub committees & advisory groups)
 - (a) Highways, Partner Services & Planning Policy Committee; (to meet 5 times per annum). Quorum is 4. Mrs Vigor-Hedderly, Mrs Roberts, Mr Adlam, Mrs Leech, Mrs Gibson, Mrs Lidgate, Mr Oxley.
 - (b) Amenities Committee; (to meet 5 times per annum and comprises 3 advisory groups). Quorum is 4. Mrs Leech, Mr Lidgate, Mrs Mowat, Mr Adlam, Mrs Roberts, Mrs Leech, Mr Clark.
 - (c) Policy Finance & General Purposes Committee; (to meet 5 times per annum – to include chairs of other committees plus 3 other members, comprises one sub committee). Quorum is 4. Mrs Vigor-Hedderly, Mr Bradford, Mrs Leech, Mr Adlam, Mr Lidgate, Mr Oxley, Mrs Mowat, Mr Gidar.
 - (d) Planning Committee (to meet three weekly). Quorum is 4. Mr Bradford, Mrs Gibson, Mrs Lidgate, Mrs Roberts, Mr Gidar, Mrs Vigor-Hedderly. *The clerk reminded the Council that 3 of the 4 Committees had more members than set in the terms of reference previously approved.*
- 12 Resolved to appoint representatives on outside bodies as follows:-
 - Iver Village Hall Management Committee (Two Members); Mrs Watkins and Mrs Leech
 - Iver Heath Village Hall Management Committee (Two Members); Mrs Mowat and Mr Adlam
 - Local Authorities Aircraft Noise Council (Two Members); Mr Oxley (deputy Mr Wilson)
 - South Bucks Association of Local Councils (Five Members + Clerk); Mr Lidgate, Mr Gidar, Mrs Watkins, Mr Bradford, Mr Wilson.
 - South Bucks Partnership (One Member and a deputy). Mr Wilson (deputy Mrs Gibson)
 - Park Lodge Liaison Committee (one member); Mrs Gibson
 - Friends of Langley Park (one member); Mrs Vigor-Hedderly
 - Colne Valley Park (one member); Mrs Roberts, Mrs Lidgate, Mr Wilson
 - Neighbourhood Action Group (One member); Mr Gidar
 - Iver Children's Centre Partners Advisory Group (one member); Mrs Leech
- 13 Resolved to appoint David Smy of Haines Watts as the internal auditor for the ensuing year.
- 14 Resolved to approve dates of Council, Committee and sub-committee meetings for the coming year (as appended, which includes change of planning committee meetings to Tuesdays).
- 15 **Report of the Clerk** on:
 - (a) change to delegated budget schedule (only affects Taplow and Burnham).
 - (b) copy of representations to SBDC on Core Strategy from Kebbell Homes (circulated on email) to note.
 - (c) Highways Agency notification of switch off of lighting from J7 to J8/9 of the M4 between midnight and 5 am from 22nd May.
- 16 **Chairman's Report.** The chairman reported that he had met with Andrew Smith of Pinewood Studios who had stated that he was anticipating putting in a planning application for Project Pinewood in early June. This will include 3000 pages of information and the District Council will employ consultants to assist with dealing with the application. District Councillors have asked that the response should not just be objections on Green Belt grounds but should be more substantial. A meeting was held with Nexus regarding getting central booking for football pitches in the Parish (to include Evreham grass and artificial court, Iver Heath recreation ground, Iver recreation ground, Richings Park Sports Club and if possible the MUGA at Iver Heath Junior School). Nexus will be reporting back once they had looked at the feasibility of this.
- 17 Resolved to receive and adopt the minutes of the following committee meetings:-
 - (a) Planning Committee 23rd April 2009
 - (b) Policy, Finance & General Purposes Committee 22nd April 2009
- 18 Resolved to re-approve Standing Orders and Financial Regulations.
- 19 **Land at Swan Road** – noted that part of the boundary wall to Swan Road will need repair as soon as the Parish Council takes over the lease. More information is being sought regarding possible costs and

whether it has to be a wall. Noted that the draft lease is with the Parish Council solicitors and they are dealing direct with the legal department of SBDC. Resolved that the chairman and vice chairman be authorised to sign and seal the lease when it has been agreed by the Parish Council's solicitors.

20 Area 6 Speed Review – consultation from BCC for response by 22nd May 2009. Resolved not to object to any of the proposals.

21 Proposal by Mrs Watkins that all full Parish Council meetings be held at Iver Village Hall as it is central and no problem for people to remember where the meeting is being held. Resolved that 6 meetings per annum should be held at Iver and 4 at Iver Heath.

22 Resolved to receive and note the circulars list for April 2009.

23 Correspondence for action:

(a) **Delaford Colts** request for shower/changing facilities at Iver for the adult team. Resolved not to provide temporary facilities but to suggest that the team uses Evreham for the time being.

(b) **Incident with bollard** at Iver Heath and request for the Council to pay for damage to a car. Noted and requested that the Clerk forward the information to the Council's insurers. CCTV data may not be provided except the recording of the actual incident and only the one camera (if this can be done – in order to protect information held on other cameras showing other people) and only to the Council's insurers. It will then be up to them whether to provide it to the third party.

24 Accounts:

(a) Resolved to authorise **payment of accounts** for April (herewith).

(b) **Income** for April – it was noted that this has not yet been entered onto the computer system.

(c) Resolved to receive recent **bank statement** for Barclays current account and chairman signed the reconciliation.

(d) Resolved to receive **end of year accounts** (08/09) income and expenditure account and balance sheet and final bank reconciliation as seen by the Internal Auditor on 29th April (appended)

(e) Resolved to receive the **internal audit** review sheet as completed by the internal auditor (appended)

(f) Resolved to approve the **annual report** (appended) with a change to the way the general administration costs are shown (to separate out the office costs) and agreed to print 5,500 and to deliver house to house. Also to ensure that Mr Gidar's whole address is showing on the contact list Resolved that the clerk should use the same printer and distributor as last year and that the distribution should take place with the Parish Guide.

(g) **Insurance Renewal** - noted that the clerk has had a quote from Norwich Union via Came and Co brokers and the renewal notice from Zurich. The Norwich Union quote was cheaper by nearly £3,000 but Zurich can better this provided the Council takes out a 5 year fixed rate contract with Zurich. The Council asked the clerk to see if this could be a 3 year term preferably but if not to renew with Zurich for the 5 year option.

Date of Next Meeting - 29th June 2009 (Coppins Room, Iver Village Hall)

The meeting closed at 9.55 pm

Signed Chairman Date