

IVER PARISH COUNCIL
Minutes of Annual Parish Council Meeting 12th May 2008
At St Leonard's Hall at 7.30 pm

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| Present: Mr J Wilson | Mr D Adlam |
| Mrs C Gibson | Mr A Oxley |
| Mrs S Lidgate | Mrs J Watkins |
| Mrs C Mowat | Mr R Gidar |
| Mrs P Roberts | Ms P Leech |
| Mrs R Vigor-Hedderly (arrived during item 9) | |

In attendance: Mrs G Collins (Clerk)

PART I

1. Election of Chairman for ensuing year. Resolved to elect Julian Wilson as chairman for the ensuing year. Proposed by Mrs Lidgate and seconded by Mrs Roberts.
2. Mr Wilson made a Declaration of Acceptance of Office
3. Apologies for absence – were received from Mr Lidgate, Mr Clark and Mr Bradford.
4. Resolved to confirm and sign the Minutes of the meeting held on 7th April 2008.
5. Election of Vice Chairman for ensuing year. Resolved to elect Mrs Watkins. Proposed by Mrs Roberts and seconded by Mr Oxley
6. Members were reminded about ensuring that the Register of Interests is kept updated.
7. Resolved to fix the amount of the Chairman's allowance in pursuance of section 15(5) of the Local Government Act 1972 at either the budgeted amount of £412 (with an additional sum to be agreed if the resolution in item 16 was passed).
8. Resolved to agree Committee Structure and delegated powers but to rename what was called Road Safety and Lighting to Highways and Partnerships. The scheme of delegation to be amended to remove planning policy from that Committee and put it into Policy, Finance and General Purposes. Delegation to Highways and Partnerships will include highways, lighting and liaison with BCC and SBDC. At this point the chairman proposed that all committee meetings start at 8 pm. The motion was carried (7 for, 2 abstentions, 1 against). The clerk made it known that this raised staffing issues.
9. To appoint Members to serve on the undermentioned Committees – (NB Chair and Vice Chair of Council are ex-officio members of all committees, sub committees & advisory groups)
 - (a) Highways and Partnerships; (to meet 5 times per annum). Quorum is half. Comprising Mrs Vigor-Hedderly, Mrs Roberts, Mr Adlam, Mrs Leech, Mrs Gibson, Mrs Lidgate, Mr Bradford, Mr Oxley (perhaps Mr Clark – chairman to ask him).
 - (b) Amenities Committee; (to meet 5 times per annum and comprises 3 advisory groups). Quorum is half. Mrs Lidgate, Mrs Mowat, Mr Adlam, Mrs Roberts, Mr Bradford, Mrs Leech, Mr Clark.
 - (c) Policy Finance & General Purposes Committee; (to meet 5 times per annum – to include chairs of other committees plus 3 other members, comprises one sub committee and one working group). Quorum is half. Mr Adlam, Mrs Vigor-Hedderly, Mrs Lidgate, Mr Lidgate, Mr Oxley, Mrs Mowat, Mr Bradford.
 - (d) Planning Committee (to meet three weekly). NB The parish council ordered on 4th September 2006 that the planning committee shall comprise 6 members with 6 alternates plus the chair and vice chair as ex officio members and the quorum shall be 4. All members of Council are members of the Planning Committee.
 - (e) Accommodation Committee – was 3 members plus the chairman and vice chairman. Quorum is half. It was resolved to dispense with this Committee as the future office accommodation had been secured. Resolved that any issues associated with the move could be dealt with by the Clerk in liaison with Mr Wilson, Mrs Watkins and Mr Gidar.

10. Resolved to appoint representatives on the undermentioned bodies as follows:-
 - (a) Iver Village Hall Management Committee (Two Members); Mrs Watkins and Mrs Leech
 - (b) Iver Heath Village Hall Management Committee (Two Members); Mrs Mowat and Mr Adlam
 - (c) Local Authorities Aircraft Noise Council (Two Members); Mr Wilson and Mr Oxley
 - (d) South Bucks Association of Local Councils (Five Members + Clerk); Mr Lidgate, Mr Gidar, Mrs Watkins, Mr Bradford and Mr Wilson.
 - (e) South Bucks Joint Local Committee (One Member and a deputy). Mr Wilson and Mrs Gibson
 - (f) Park Lodge Liaison Committee (one member) Mrs Gibson
 - (g) Friends of Langley Park (one member) Mrs Vigor-Hedderly
 - (h) Colne Valley Park (one member) Mrs Roberts, Mrs Lidgate, Mr Wilson, Mr Oxley
 - (i) Neighbourhood Action Group (One member) Mr Gidar
 - (j) Iver Children's Centre Partners Advisory Group (one member) Mrs Leech.

- 10a. Resolved to re-appoint Karen Hall as internal auditor for the ensuing year.

11. Resolved to approve dates of Council, Committee and sub-committee meetings for the coming year (as appended) with amendments to the times of Planning and Road Safety (now to be called Highways and Partnerships) to 8 pm as resolved under item 8 above.

12. **PUBLIC PARTICIPATION** - An Open Session was held for members of the public. Two or 3 residents of Swallow Street attended regarding the bus shelters there. They present difficulties for those who live opposite them. There is a prevalence of graffiti although the police and the council are taking action to reduce that. There has been a spitting competition and two or three other incidents since the last meeting. On April 20th some youths were camping overnight in the more sheltered of the two. Residents want the shelters removed. After much discussion it was agreed to take the matter back to the Amenities Committee.
Mrs Watkins said that all councillors work for the parish as a whole, although elected to a particular ward but she is more and more disenchanted that Richings Park is usually met with very little support.

13. Report of the Clerk on:
 - (a) Response from Chief Inspector Wrigley regarding the Council's letter asking about what is being done regarding burglaries in the area. He is willing to attend a meeting at some future point if you would like him to. Further information in Part II. Agreed to ask the Chief Inspector to a future meeting.
 - (b) Youth Work clean up day video. The clerk could not show this as there was no television available at the hall but informed councillors that it is a very interesting video and they could view it at the parish council offices if they wished or borrow it to view at home.
 - (c) Response from BCC regarding Thorney Park – did not wish to hand it over to the parish council but would be willing to discuss its use for young people. To be discussed at an Amenities meeting.
 - (d) Lease had been received for 63 Chequers Orchard. It was agreed that this could be signed provided that the clerk with Mrs Watkins, Mr Wilson and Mr Gidar checked it over along with the other issues raised by the police in connection with the move.
 - (e) The date of a return to court for the issues with 105 High Street were noted.
 - (f) Police report had been circulated (copy appended)
 - (g) A document had been received from Kebell Homes regarding easements and the clerk was advised to ask advice from SA Law (the Council's solicitors). Councillors were surprised at the name being used for the new development (Saxon Court) and felt that keeping the name Lea Barton was more appropriate and advised the clerk to write to South Bucks District Council and the developers to advise them of this.

14. Chairman's Report. With regard to the invitation to Pinewood Studios on Friday 16th May for information on the Pinewood Project the chairman counselled that if members attended that no views for or against this should be given at this stage. He looked to the year ahead when the Council offices would be moving and the need to consider employing computer consultants to install a new system. He would like the Council to be more involved in the overall smartening up of the parish to improve the tidiness and cleanliness of the street scenes. He felt that with regard to youth work that it may be helpful to appoint a councillor to be involved in youth services in addition to Sally's regular meetings with the Clerk. He said that Damon Clark is working hard on obtaining finance for the new pavilion in Iver Recreation Ground and he would also like to see additional

teenage equipment there. He hoped that the Council would be reviewing the parish plan. He referred to the recent opening of the Black Park link path from Pinewood Road to Black Park.

15. Resolved to receive the minutes of the following committee meetings:-
 - (a) Planning Committee 10th April and 24th April 2008
16. Council considered a proposal from Mrs Watkins to make an allowance (either in the Chairman's allowance or separately) to hold a Civic Reception to acknowledge "excellency" in the Parish. Resolved to commit £2,000 under a budget headed "civic functions" rather than in the chairman's allowance to cover the cost of hiring a venue, refreshments and certificates/badges for the event. The event not necessarily to be annual and to come under the remit of the Policy Committee.
17. Pinewood Project – noted that no surveyors should be carrying out surveys on Iver Heath Fields as Pinewood has stated that surveys will only be taking place on land owned by themselves. Noted that SBDC has written to Pinewood to clarify the boundary of Iver Heath Fields and requesting that permission be asked for any works on the fields. In regard to the Pinewood Project the Council resolved to state that it is committed to keeping Green Belt green. Also noted an invitation to Councillors to attend a Stakeholder workshop on 16th May from 9 am – 1 pm. Attendance to be confirmed please.
18. Resolved to re-approve Standing Orders and Financial Regulations (previously circulated) and set up a Working Party to review them comprising Mrs Vigor-Hedderly, Mrs Watkins, Mr Wilson and the clerk.
19. Council considered a proposal from Mrs Watkins that a letter be written in appreciation of the service received from Sgt Dave Bryant and PC Caroline Tailor. It was resolved to write to the Chief Constable regarding the good work of the police and in particular PC Tailor and Sgt Dave Bryan. Clerk to liaise with Mrs Watkins over the wording.
20. Staffing Matters were dealt with in Part II a) noted that a pension should now be offered to all staff (once the establishment rises to 5 or more). To allow staff to enter the Local Government Pension Scheme requires a resolution of the Council following a 28 day advertisement period. Confidential report of the Clerk appended. to these minutes b) employee pension contribution rate. This is no longer a fixed rate and depends upon salary. Council needs to agree the clerk's contribution rate. c) noted that the employer contribution has been reduced by a small amount this year as it is now 21.2% of payroll rather than 365% of the employee contribution. d) agreed progress regarding administration appointments – one vacancy filled and one not.
21. Corporate Manslaughter and Corporate Homicide and Act 2007. The clerk reported that the Council's insurers were extending the cover for this automatically.
22. Consultation on Proposed Changes to Airspace from NATS – response by 22nd May. Information previously supplied. No information received direct from NATS following request after last meeting. Resolved to make no comment councillors felt that there would be little change to the effect on the parish.
23. Circulars List for April 2008 – resolved to receive and note the list appended to the agenda.
- 24. Correspondence for action:**
 - a. Delaford Colts request to write off some of their fees for 07/08 season. Resolved to defer this item to the next meeting whilst more information is sought about the finances of the Club.
 - b. The Bucks Arts Partnership was running the Community Comedy Club at the St Peter's Centre on Monday evenings. The project has finished but SBDC feel that it was a success and would like to take over the funding and keep the project going. If they do this they would like to work with Sally Tugwell and ask whether the Parish Council would like her to work with the District on this. Resolved to agree that Sally could assist with this.
 - c. Road Closure for Iver Carnival – resolved to confirm no objections to the proposed closures
 - d. Buckinghamshire Alcohol Strategy "Calling Time" (booklets previously distributed). Resolved to invite Amy Moore to attend a meeting to discuss this with the Council.
 - e. Letter from Copas Farms re brown tourist signs. *Mrs Vigor-Hedderly declared an interest.* The Council

considered the letter that had been sent by Mr Copas to each councillor individually but resolved not to change their decision and comments made at the last Road Safety and Lighting Committee. It was suggested that perhaps he could obtain permission for temporary signage from BCC.

- f. Willetts Lane junction with A412 – resolved to note that a construction plan has been proposed which would achieve the necessary access to Willetts Lane with no increase in traffic travelling through Iver Heath.
- g. Pre-white paper consultation for response by 10th April. Noted that there had not been time to prepare a response to this.
- h. Sustainable Communities Act 2007 and unlocking the Talent of our Communities – consultation for response by 12th May. Resolved to make no comment.

25. Accounts:

- a. Resolved to authorise payment of Accounts for April in the sum of £25,649.27 net.
- b. Resolved to receive income for April in the sum of £9,337.33 net.
- c. Resolved to receive recent bank statements and chairman signed reconciliations.
- d. Resolved to receive income and expenditure account and balance sheet as sent to the Internal Auditor on 23rd April copy appended to the agenda.
- e. Resolved to appoint Mr Gidar and Mr Clark as a panel for internal audit review
- f. Resolved to approve funding for one Pay as You Go mobile phones (for Nick Fisher when he starts on the devolved highways work).
- g. Resolved to approve funding for a tracker on the new parish council van at £20.87 per month.
- h. Resolved to approve funding 2 places on Zurich seminar covering. £60 per delegate.
- i. Resolved to make a donation under S137 of the Local Government Act 1972 to Iver Nature Study Centre for new initiative “Caring, Actually” of £500.
- j. Resolved to approve the obtaining of a fuel card at a cost of £25 per annum as Barclays would not supply a bank card because of the complicated mandate.
- k. Resolved to approve the annual report and agreed that it should be delivered to every house during June, by the same company as last year. The clerk assured councillors that she had obtained 3 quotes for the printing and would use the cheapest.

Meeting Closed at 10.50 pm

CHAIRMAN

Continued in Part II