

IVER PARISH COUNCIL

A meeting of the **POLICY FINANCE AND GENERAL PURPOSES COMMITTEE** was held on **WEDNESDAY 6th APRIL 2011**, commencing at 8pm at the **Committee Room**, Parish Council Offices, 63 Chequers Orchard, Iver SL0 9NJ

MINUTES

Present:- Mr Wilson (chaired the meeting), Mrs Watkins, Mrs Leech, Mr Lidgate, Mrs Mowat. And Mr Oxley.

In Attendance:- Mrs Moffat (Clerk)

56. Apologies for absence were received from: Mr Gidar, Mrs Vidor-Hedderly and Mr Bradford.

57. Disclosure of interest in items on the agenda - None.

58. Resolved to sign the **Minutes** of the meeting held on 26th January, 2011.

59. Clerk's Report – A thank you letter has been received from the Iver Parent, Carer and Toddler Group for the donation from the Parish Council, (b) Report of the Symposium held on 16th February on 'Valuing our local landscapes: Towards a sustainable future for the Colne Valley Park (appended).

60. FINANCE

(a) **Bank Statements** – **Resolved** to receive recent bank statements - None.

(b) **Budget Monitoring** – **Resolved** to monitor, review and approve figures to 29th March and the financial summary - Noted

(c) **Break down** of the budget for Iver Recreation Pavilion- Noted.

(d) **Utility contracts** - New contracts for gas at Iver Heath Pavilion and electricity at 63, Chequers Orchard – It was noted that, although the best deal was found, the unit costs of gas and electricity has increased since previous contracts.

61.Grants for consideration - No request received to date.

62. SECTION 137 GRANTS – approval required under S137 of the Local Government Act
Mead House Day Centre –**Resolved** to approve a grant of £200 and to ask the Manager how many supporters regularly use the facility.

63. SUBSCRIPTIONS

(a) BALC - £1317.85- Agreed.

(b) Action4Youth - £125 – Agreed.

(c) Bucks Playing Fields Association £20 – Not agreed.

64. TRAINING and ADMINISTRATION

a. Conferences – The Clerk will be attending Larger Council's Conference on 14/15th April.

b. Training for new councillors – Glenda Kennedy (the retired clerk) is now carrying out training for BALC and is willing to carry out a training evening for councillors on standing orders, meeting procedure, agendas along with powers and duties of councils. A 2 hour evening meeting would cost approximately £200 plus the cost of the meeting room and any refreshments. It was agreed for the Clerk to organize an evening meeting at the St Peter's Centre for all councillors after the elections in May.

c. It was agreed that the Admin and Finance Assistants should attend training on agenda and minute taking when it available.

d. Moodle – on line training is in the process of being set up by Edge Design

65. POLICY

a. **Youth Work** – Report from the Youth Worker – Received and noted. Mr Lidgate commented that Sally Vigurs' presentation on youth work in Iver at the last SBALC meeting was well received.

b. **To resolve to set up a Youth Management Meeting-** Action4Youth suggested that this should include volunteer workers who may also help with Youth Work such as fund raising, events. The Clerk reported that Mrs Gibson has already offered to search for grants which is very much appreciated. It was agreed that a Youth Management Steering Committee should be set up to include volunteers and 2 members of the council, the clerk and the youth worker and to meet 4 times a year.

c. **Assistant Part Time Outreach Youth Worker** – This position is being advertised locally for 9 hours per week on a one year contract. The job description appended.

d. **Thorney Park** – An interest was expressed to Bucks CC. A reply has been received stating that Bucks CC will not be looking to sell Thorney Park to the Parish Council - Noted.

e. **Rostrevor Gardens** - To proceed with the solicitor's recommendation.

66. PROJECTS

(a) **Christmas Lights** – Mr Oxley reported that he is in the process of getting permission from the Village Hall Committee and King's Church to have the Christmas lights on their buildings. The School has already given permission. The electricity box and wiring will then be installed by the Village Hall's electrician.

(b) **Parish Guide** – The Publishing Plus Company will shortly be looking for advertising. It was agreed that the new chairman (who is voted in at the annual council meeting in May) should write the Chairman's report for the guide and the final publishing date will be delayed to accommodate this.

67.Press Release: to resolve what (if any) information to draw to the attention of the press – None.

Next meeting 22nd June, 2011

Meeting closed at 9.43 pm

Signed (Chairman)

Date