

## IVER PARISH COUNCIL

A meeting of the **POLICY FINANCE AND GENERAL PURPOSES COMMITTEE** was held on **WEDNESDAY 7<sup>th</sup> SEPTEMBER 2011**, commencing at 8pm at the **Committee Room**, Parish Council Offices, 63 Chequers Orchard, Iver SL0 9NJ

### MINUTES

**Present:-** Mrs Watkins (chaired the meeting), Mrs Gibson, Mrs Leech, Mrs Meere and Mr Woolley, Mr Oxley, Mrs Vigor-Hedderly and Ms Bridgen.

**In Attendance:-** Mrs Moffat (Clerk), Mrs Meere.

**16. Apologies for absence were received from:** Dr Matthews.

**17. Disclosure of interest in items on the agenda -** None.

**18. Resolved** to sign the Minutes of the meeting held on 22<sup>nd</sup> June, 2011 after amending Minute 1 to include Mr Woolley as a committee member. The Clerk reported with reference to Minute 7 (b) (ii) the present fidelity level with the insurers is £500,000 which is adequate to cover the loan from the PWLB.

**19. Resolved** to agree the Minutes of the HR sub-committee on 21<sup>st</sup> July, 2011.

**20. Clerk's Report –** (i) PC Edwards has confirmed that the PCSO level in Iver does take into account an additional PCSO due to the match funding by the Parish Council. A meeting has been arranged on 19<sup>th</sup> September with Inspector Rai and PC Edwards and this matter will be raised to confirm the Parish Council's funding has been taken in to account, (ii) Interviews for the Assistant Groundsman vacancy will take place shortly. There was an unusually low level of applicants.

**8.14pm Mrs Meere joined the meeting.**

(iii) The new pavilion at Iver Rec – A pre-construction meeting has taken place and building work will commence by the end of September. Monthly meetings will take place throughout the building work which will be reported back to Council, together with expenditure.

**21. Finance**

(a) **Budget Monitoring** – review 2010/11 budgets to 25<sup>th</sup> August and the financial summary (Appendix 1). It was suggested that a 0% increase in precept for next year's budget should be adopted in the present financial climate.

(b) **Resolved** to appoint Mrs Leech and Mr Oxley as the 2 councillors to meet the internal auditor on 29<sup>th</sup> September, 2011.

(c) To consider Investments – **Resolved** to seek professional advice before taking any action. In the first instance to ask the Financial Advisor at SBDC if he would be willing otherwise to seek an outside firm. It was agreed to spend up to £500 if required.

(d) The Clerk reported that a pedestrian mower and strimmer was required at a cost of approximately £550 and £450 respectively as the present ones are unable to be repaired. This was agreed.

**22. Section 137 Grants** —(a) Resolved to approve a grant of £175 to Iver Toddler Group.

(b) Resolved not to approve a grant to Parents and Children Together (PACT)

**23. Subscriptions - Resolved to approve the following subscriptions:-**

(a) Open Spaces Society - £40.

(b) Campaign to Protect Rural England (CPRE) - £29

**24. Resolved** to apply for Iver Recreation Ground to be accepted by Fields in Trust to protect this facility for future generations. Mrs Leech is still looking into this as more information is needed about how the charges on the land made by the Football Foundation in relation to the grant for the new pavilion, will affect the application to Fields in Trust.

**25. Resolved** to pay the additional cost for a 20x10x10ft storage container for the new pavilion. A 10x10x10ft container is already included in the building contract but it was agreed to maximize the storage space and pay extra for additional space. Delaford Colts FC will also be purchasing a container for their equipment.

**26. Training and Administration**

- i. Councillors training – 'Chairmanship' training - It was agreed to defer this until next year. In the mean time, a booklet on 'Chairmanship' issued by the University of Gloucestershire will be circulated (Appendix 2).

**27. Resolved** to adopt the ‘Statement of Intent’ on training for both staff and councilors (Appendix 3). As part of the amended Quality Parish and Town Council Scheme, councils are now required to produce a Statement of Intent for Training.

**28. Policy**

- a. **Youth Work** – The Clerk produced a brief report. A full report from the Youth Worker to be circulated with the Minutes (Appendix 4).
- b. **Youth Management Steering Committee** – The first meeting will be at 2.30p.m.on Thursday 22nd September.
- c. **To accept** the Code of Recommended Practice on Local Authority Publicity. (See Appendix 5) .

**29. Projects**

**(a) Christmas Lights** – A meeting date was arranged for the working Party to meet with Carol Wilkinson on Monday 12<sup>th</sup> September at 1pm. There is £2970 in the budget to spend on ‘events’.

**(b) HGV’s – (i) Resolved** to agree in principle to use ‘The Sustainable Communities Act’ which allows communities and their local councils to submit a proposal to seek Central Government action. (Appendix 6). It was deferred to the Highways & Partnership Committee to use this Act to take action regards the high level of HGV’s in Iver.

**(ii) The following was deferred to Highways & Partnership:** To publicise and highlight the problems of the increasing number of HGV’s using the roads in Iver. To encourage local newspapers to campaign against the high level of HGV traffic and ways to reduce or limit this in light of the increasing number of complaints received from members of the public.

**30. Press Release: Resolved** to draw to the attention of the press (i) New pavilion – building work will commence by the end of September; (ii) Christmas Light ceremony on 26<sup>th</sup> November and; (iii) Future activities at Evreham Youth Centre once these have been finalised by Iver Community Childcare Trust. Mrs Meere will provide the information.

**31. Resolved** that under the Public Bodies (Admission to Meetings) Act 1960 the Public be excluded from the meeting for the following item(s) of business on the grounds that they may involve the disclosure of items that are not in the public interest and may involve disclosure of confidential information.

**32. Resolved** to consider the office cleaning contract – The Clerk is in the process of organising the cleaning contract.

**Next meeting 23<sup>rd</sup> November, 2011**

Meeting closed at 9.50 pm

**Signed .....** (Chairman)

**Date .....**