

IVER PARISH COUNCIL

A meeting of the **POLICY FINANCE AND GENERAL PURPOSES COMMITTEE** was held on **WEDNESDAY 21st NOVEMBER 2007**, commencing at 8 pm at **Iver Village Hall**.

MINUTES

Present:- Mrs Watkins (chaired the meeting until 7.50 pm), Mr Oxley, Mrs Vigor-Hedderly, Mr Wilson (chaired the meeting from 7.50 pm when he arrived), Mrs Lidgate (arrived 7.50 pm), Mr Lidgate and Mrs Mowat (arrived 8.10 pm)

In Attendance:- Mrs Collins (Clerk)

The meeting started at 7.40 pm

Election of chairman to start the meeting – Mrs Watkins was elected to chair the meeting (proposed Mr Oxley, seconded Mrs Vigor-Hedderly and all in favour).

89 Apologies for absence were received from: Mrs Mowat who would be late, Mr Adlam and Mr Gidar (who was to observe).

90 Disclosure of interest in items on the agenda. Mr Oxley declared an interest in item 111 as the Park belongs to the County Council and he is a County Councillor.

91 RESOLVED to sign the **Minutes** of the meeting held on 19th September 2007

92 Clerk's Report. (a) **Tracking Device** – now installed. NOTED. (b) **Website** – is working again. Report of number of visits in September, October and to 14th November appended to the agenda. NOTED.

115 Summer Hanging Baskets – RESOLVED to approve the extension of WindowFlowers contract to provide the hanging baskets waiving Standing Orders with regard to obtaining other quotes. The Clerk noted that Councillors were concerned that the Richings Park hanging baskets were not as light in colour as they would like and would pass this on to the contractor.

114 Christmas Lights – (a) noted that the Clerk has ordered additional lights because it was felt that we were poorly advised about the number of lights required in the Village Hall tree and also the tree climbers have had to be ordered back to put the lights into the correct trees outside the police station and to put the additional ones in the Village Hall tree. The work will be free of charge for the mistake and split for the Village Hall tree where it is a matter of opinion. It was also noted that a megaphone and PA system have been purchased because megaphones can no longer be rented. The clerk advised the Committee that BCC will not allow any lights on additional lamp posts in the High Street.

FINANCE

93 RESOLVED to receive and approve recent bank statement from the Bank of Ireland – chairman signed reconciliation.

94 Budget Monitoring – RESOLVED to approve the budget for 07/08 to 12th October 2007.

95 Budget 08/09 – the Committee reviewed in detail the proposed budget for all committees and made several amendments and additions. It was agreed that the £2000 already in the Road Safety and Lighting budget would cover for a mobile vehicle activated sign for a year with the money from Richings Park Residents Association. Additional money was put in to cover the moving of the office and purchase of necessary equipment. .

96 Precept – The Committee resolved to recommend a precept for 08/09 of £336,000.

97 External Audit – RESOLVED to receive clean externally audited 06/07 accounts. There was also a short note from the internal auditor regarding the interim internal audit of the 07/08 accounts stating that “there is nothing to suggest a fundamental or significant deficiency in processes or the financial accounts.”

SECTION 137 – approval required under S137 of the Local Government Act 1972

98 Mead House Day Centre – request for donation with accounts – RESOLVED to donate £250

99 Age Concern – request for donation was declined.

100 Royal British Legion Poppy Appeal - £49.50 for wreaths for Remembrance Services. RESOLVED to approve.

101 National Playing Fields Association membership - £25. RESOLVED to approve.

102 Voluntary Action – request for donation. RESOLVED to donate £100

103 The Open Spaces Society – request for donation to assist in registering new greens. RESOLVED to approve a donation of £50.

TRAINING and ADMINISTRATION

104 Municipal Mutual Scheme of Arrangement –received and noted latest report.

- 105 St Peter's Closed Churchyard** – RESOLVED to approve review of service level agreement for signature.
- 106 Training for Councillors** – RESOLVED to approve the organisation of a one day session provided by a retired lecturer from the University of Gloucester. Cost of £250 plus travel expenses provided that enough councillors would attend to make it viable. Question to be asked at full Council.
- 107 Parish Plan Event** – 28th November at SBDC offices between 4pm and 7pm to find out more about this community appraisal process. NOTED. Clerk to put Market Town Health Check on the next agenda.

POLICY

- 108 Youth Work** – Sally Tugwell – reports attached to the agenda were noted. Targets for next 8 weeks are: to continue working towards a drop in at Iver Heath and a paint balling trip; to change the Richings Park drop in to a later session on a Monday instead of Thursday and to carry out more detached work on a Thursday evening; to enrol on a module of a degree with the Open University entitled Working with Young People; to work with Nick Fisher to build up Risk Assessments for all work and buildings; to build a programme of activities for Christmas holidays and February half term.
- 109 Scheme of Delegation for Committees and Advisory Groups** – RESOLVED to refer this to full Council on 3rd December.
- 110 Scheme of Delegation to the Clerk** – RESOLVED to refer this to full Council on 3rd December.
- 111 Thorney Park** – RESOLVED to formally request information from BCC regarding future plans for the Park and requesting a discussion.
- 112 Transport Petition and Review of access to public transport in general for the Parish** – RESOLVED not to put any money in the budget for this but Councillors would find out more information and keep it on the agenda. BCC will be reviewing the petition at the next Joint Local Committee.
- 113 Bucks County Council Highways** – received and noted a report (one from Mark Averill of BCC attached to the agenda and one from the Clerk that was tabled and is appended to these minutes) on negotiations with Bucks County Council regarding devolved functions. The costings attached to the agenda were looked at and it was RESOLVED to recommend to full Council that the devolved functions be taken on for a trial period of one year providing that there is no cost to the Council.

PROJECTS

- 114 Christmas Lights** – (b) there were no issues raised by the Working Party.
Items 114 (a) and 115 were taken earlier in the meeting.

Next meeting 23rd January 2008

Meeting closed at 10.10 pm