

IVER PARISH COUNCIL

A meeting of the **POLICY FINANCE AND GENERAL PURPOSES COMMITTEE** was held on **WEDNESDAY 25th NOVEMBER 2009**, commencing at 8 pm at the **Committee Room**, Parish Council Offices, 63 Chequers Orchard, Iver SL0 9NJ

MINUTES

Present:- Mr Wilson (chaired the meeting), Mr Oxley, Mrs Mowat, Mrs Vigor-Hedderly, Mr Gidar, Mrs Leech, Mr Lidgate

In Attendance:- Mrs Collins (Clerk)

Absent: Mr Adlam

36. Apologies for absence were received from: Mr Bradford, Mrs Watkins

37. Disclosure of interest in items on the agenda. Mr Wilson declared a non-prejudicial interest in the Iver Heath Village Hall item 44 (b) as he is on the Village Hall Committee and Alan Oxley declared a non prejudicial interest in Iver Village Hall item 44 (a) as he is on that Committee.

38. Resolved to sign the **Minutes** of the meeting held on 9th September 2009 as a correct record.

39. Resolved to receive, note and adopt the Minutes of the following sub committee meetings:

a. **Human Resources 9th July 2009**

b. **Human Resources 8th October 2009**

40. Clerk's Report. There was none.

41. FINANCE

(a) **Lloyds Bank Deposit** of £50,000 – resolved that the clerk should re-invest the £50,000 for a further 6 months when the renewal is due.

(b) **Municipal Mutual Scheme of Arrangement** – noted no change in position.

(c) **Externally Audited Accounts 2008/2009** – resolved to receive a copy of final annual return with auditor comments and resolved to review the risk management policy under item (g) below.

(d) **Internal Audit Report 2009/2010** – resolved to receive report from internal auditor and resolved that no action needed to be taken.

(e) **Investments** – resolved to note the internal auditors comments and also noted that South Bucks District Council will not invest parish council money as it is not FSA registered and does not wish to be. Clerk to ask whether Bucks County Council might be able to do it and how it would work and length of term etc.

(f) **Bank Statements** – resolved to receive recent bank statements and chairman signed the reconciliations.

(g) **Risk Management Policy and Risk Assessment** – resolved to approve the updated document appended.

(h) **Budget Monitoring** – reviewed the 2009/10 budgets to 10th November and resolved to approve (appended).

42. Budget Setting 2010/2011 – reviewed the proposed budget and made adjustments to reduce the precept requirement. Resolved to change the policy with regard to Christmas lights and hanging baskets and to precept for some of the money because the interest no longer covers the amount required to provide them and the Committee felt that it was very important to keep them for residents to enjoy. Amended budget appended and resolved to recommend this to full Council in January.

43. Precept – resolved that the precept requirement to be recommended to the next full Council meeting would be £364,000 (an increase of less than 3.5%).

44. Grants for consideration (a) Iver Village Hall annual grant of £400 was approved with an additional £200 to be paid if the village hall was successful in its grant application to another body which required a third party sponsor.

(b) Iver Heath Village Hall annual grant of £400 – resolved to approve

(c) St Margaret's Churchyard annual grant of £400 – resolved to approve

(d) St Margaret's request for clock repair grant appended (2 estimates reported of £2,985 and £2,700). Resolved to approve a grant for half the cost up to a maximum of £1,500.

(e) Carnival Committee annual grant of £3,000 – resolved to approve.

45. SECTION 137 – approval under S137 of the Local Government Act 1972 for the following:

- (a) Age Concern – resolved to grant £100.
- (b) IDCA – annual grant - £360 – resolved to approve.
- (c) Sue Ryder Care request for grant – resolved to grant £100
- (d) Royal British Legion £49.50 for 3 poppy wreaths – resolved to approve.
- (e) Order of The Most Holy Saviour of St Bridget – request for grant towards building repairs – resolved not to approve as this is outside the parish.

TRAINING and ADMINISTRATION

- 46. Training for Administrative Staff – resolved** to approve attendance by both administrators on a one day paper management course (covering minutes and agendas as well as other items) and to approve Amanda Riley to attend training on a one day allotment administration course. Each course £95 per person.
- 47. Registration of Land** – noted that the surveyor is having problems registering the Clisby Bridge mud wharf and we may have to mark it out and wait 12 years. With regard to the mud wharf at Thorney there may be an adverse possession problem. **Resolved to agree that this can be put into the hands of solicitors** if necessary and that the surveyor may move on to registering some of the more straightforward pieces of land such as the recreation ground in Iver, Love Green Lane triangle, land on the A412, marked land by Iver Heath Fields. A representative from Land Registry has offered to come out to speak to us about voluntary registration.

PROJECTS

- 48. Youth Work – a)** Sally Tugwell – report for information was tabled and is appended.
- 49. Christmas lights** – (a) financial situation – noted that so far only £1,500 has been received from community leader funds (Cllrs Bullock, Oxley and Jones). There will be additional costs for putting in the new lights in both Christmas trees and a cost for re-wiring of the lights in the clock square because the power source has had to be moved. Deficit likely to be approx. £6,000 so with additional income of £1,500 there is a projected deficit of £4,500. SBDC grant application had been approved for £750. Cllrs Vigor-Hedderly, Clark and Lidgate were asked to donate their leader funds towards this. There is also some £2,500 in the events budget that was agreed could be used. It was also agreed that the £1,000 contingency budget could be used if necessary.
- 50. Press Release:** resolved that there was no information that needed a press release.

Next meeting 3rd February 2010.

Meeting closed at 9.50 pm

Signed (Chairman)

Date